

Maple Lane Parent Advisory Council Meeting
Date: 6:00 pm Thursday, February 26, 2026
Location: Maple Lane Library and Microsoft Teams

Attendees:

Executive – Kate Procter (Chair), Aysha Revell (Vice Chair), Neal Campbell (Principal), Cherry Ho (Secretary), Elaine Lau (DPAC), and Michael Boetzkes (Treasurer)

Non-executive members – Heather Larsen (Trustee), Alice, Emily & Terrence Yao

Welcome, Introductions, and call to order – by Chair at 6:05 pm

1. **Agenda** – Approved by Michael Boetzkes, seconded by Elaine Lau
2. **January 2026 Meeting Minutes** – Approved by Aysha Revell, seconded by Michael Boetzkes

Principal's Report

- **Acknowledgment of First Nations Territories.**
- **New 5-Year District Plan:** The 2026-2030 Strategic Plan is available on the Richmond School Board website.
- **Universal lunch:** The universal lunch is funded by the Feeding Futures Fund and will be offered to all students once a month. Registration will be through Munchalunch. This creates an opportunity to support all families and share experiences among students.
- **Literacy Fair:** The purpose is to promote comprehension and the fun of reading. Some school staff have visited other schools' events. Further discussion will be held in the upcoming staff meeting. PAC support may be needed.
- **Basketball Season:** The season has concluded. Our two basketball teams had a successful season!
- **Safety Procedures:** Safety and emergency procedures were communicated to school staff from the district, considering the tragic event at Tumble Ridge. The document is available on the Richmond School Board website. School counsellors are also available to assist students.

Chair report

- **Movie night:** Zootopia 2 will be shown on March 6 at 6 pm. The door opens at 5:30 pm, and admission is by donation.
- **Yearbooks:** Approved up to \$2,500 in December 2025. Last year, we printed 310 copies, each with 44 pages. PAC found a new printer that has a sponsorship program. The

estimated total cost will be approximately \$1,600. However, one of the conditions for the sponsorship program is to promote the vendor on the school website and materials sent to parents. Mr. Campbell will check the district's commercialism policy and revert.

- **Yard Sale:** A \$20 charge per two stalls will not yield much profit, as we only have 60 parking stalls. We concluded that a yard sale is not a good option for fundraising due to facility rental and custodian costs, and its weather dependence.
- **Raffles:** We can do raffles to fund a school-wide field trip before the school year's end. Kate motioned to approve \$3,200 for raffle tickets. Cherry seconded. All were in favor. Michael motioned to approve up to \$2,500 for school buses. All were in favor. The field trip will be discussed in the staff meeting. Details are to be confirmed.

Treasurer's Report

- **General Account** – balance on January 31 was about \$32,842. After clearing approved payments, deposits, and budgeted event payments, the balance will be approximately \$21,418.
- **Gaming Account** – current balance is about \$12,026. After payments for the budgeted activities, the balance will be around \$4,486.
- Kate motioned to approve \$218 for the taiko performance to cover the extra cost. Aysha seconded, and all were in favor.

Update and Follow Up

- None

Roundtable

- None

Next PAC meeting: April 9, 2026, 6 pm

Meeting adjourned: 7:15pm