

Maple Lane Parent Advisory Council Meeting
Date: 6:00 pm Wednesday, September 17, 2025
Location: Maple Lane Library and Microsoft Teams

Attendees:

Executive – Kate Procter (Chair), Aysha Revell (Vice Chair), Neal Campbell (Principal), Cherry Ho (Secretary), Sophia Chan (Fundraising Committee)

Non-executive members – Terrence & Emily Yao, Patrick Man, Elaine Lau, Joey Auffray, Anna Kwan, Emmy, Dimitry, Arman, Eugene, Alice & 13 other parents joined via Teams.

Welcome, Introductions, and call to order – by Chair at 6:10 pm

1. **Agenda** – Approved by Aysha Revell, seconded by Terrence Yao
2. **June 2025 Meeting Minutes** – Approved by Terrence Yao, seconded by Anna Kwan

Principal's Report

- **Acknowledgement of First Nations Territories.**
- **PAC:** Mr. Campbell emphasized the role of the PAC and past initiatives done in the 2024/2025 school year. Fundraising events are partially for fundraising and partially for community building. Mr. Campbell expressed appreciation for the work the PAC did.
- **Attendance and school staff:** Currently, we have 11 divisions, and there are only three spaces available for new students. There is one new teacher for this school year. Ms. Du joined the school as the new band teacher.
- **Family affordability fund:** This fund is available for families who need financial assistance with respect to school-related expenses and nutritional needs.
- **AED Devices:** The District provided funding for two AED devices, and they have been installed.
- **Wish List:** The wish list from staff is being prepared and will be presented to PAC for approval at the October meeting.
- **Meet the staff night** – It will take place on September 18 at the gym at 5 pm.
- **Terry Fox Run** – A schoolwide run will take place on October 3. Parent volunteers will be needed. Donations will be collected online.

Chair report

- **PAC Role and Activities**

- Role: We are the voice for parents. Kate gave a brief overview of the events held during the 2024/2025 school year. The major fundraising events are the annual Spring Fling, Purdy's Chocolate, and PAC hot lunches. Other smaller fundraising events, such as movie nights, field trips, Lunar New Year celebrations, and Winter Wonderland, are more focused on community building.
- The treasurer is putting together a budget for 2025/2026 based on the wish lists, and then the PAC will decide on the fundraising activities.
- Kate motioned to approve up to \$700 to acquire a movie license. Emily seconded, and all were in favor.
- First movie night – The date is to be determined, likely on October 17 or November 7. The movie chosen is Bad Guy 2.
- **Parent involvement:** We welcome ideas on how to increase parent involvement. We can explore communication tools and consider modifying the sign-up format.
- **School events:** Aysha recommended that we consider renting the SLS gym for larger school events such as the winter concert and the band concert. Mr. Campbell will look into this suggestion.

Treasurer's Report

- General account – balance on August 31 was \$26,867.
- Gaming account – current balance is \$11,400. The gaming grant, approximately \$5,400, has been applied for and is expected to be received in late October.

Fundraising

- Fundraising: Parents suggested direct donations. We can consider showing the wish list to parents and have parents donate and support the items they choose. For the timing of the annual Spring Fling, we may consider moving it to September 2026, so students feel welcome back to school as well. If that is the case, we will likely hold a smaller event in May 2026.
- To make it more convenient for parents, we will discuss with Mike the possibility of allowing e-transfers for donations.

Roundtable

- Elaine Lau has expressed interest in joining the PAC executive team. As the District PAC representative position is available, Elaine confirmed that she would like to take the position. We will conduct the vote at the October meeting.

Next PAC meeting: October 9, 2025, 6 pm

Meeting adjourned: 7:07 pm