

Maple Lane Parent Advisory Council Meeting

Date: 6:00pm Thursday, December 5, 2024

Location: Maple Lane Library

Attendees:

Executive – Kate Procter (Chair), Aysha Revell (Vice Chair), Neal Campbell (Principal), Michael Boetzkes (Treasurer), Cherry Ho (Secretary), Sophia Chan (Fundraising Committee)

Non-executive members – Patrick Man, Anna Kwan, Wendy Yang

Welcome, Introductions, and call to order – by Chair at 6:02pm

1. **Agenda** – Approved by Anna Kwan, seconded by Cherry Ho
2. **November 2024 Meeting Minutes** – Approved by Kate, seconded by Mike

Principal's Report

- **Acknowledgement of First Nations Territories.**
- **Term 1 Report Cards** – Will be published on December 19.
- **Winter Sharing Assembly** – Will be held on Thursday December 12. The theme is Winter Solstice. Families are invited to come in the afternoon. There will be band performances by Div 1- 4, followed by presentations from other divisions.

Chair report and Fundraising

- **Upcoming events**
 - **Winter Wonderland Family Skate** – Low registration as at right now. More registration is expected closer to the date.
 - **Movie Nights** – Scheduled for January 17, 2025. Wild Robot will be considered depending on whether it will be available by then.
 - **Spring Flings** – Will ask PartyWork to reserve the items that are shortlisted by Kate after deposits have been paid.
- **Fundraising**
 - **Lunar New Year Celebration** – Tentatively scheduled for February 5, 2025. School staff think that this can be a good event for community building and to educate students about the Chinese culture. Arts and crafts can be held during last block of the day and lion dance will be performed right after school. A small presentation about Chinese culture can be prepared. Donation is welcome! Mr. Campbell will further discuss the ideas with school staff in mid December and advise PAC

afterwards. Michael motioned to approve \$1,200 to spend on this event, Kate seconded and all in favor.

Treasurer's Report

- General account – balance at November 30 was \$33,983. After clearing of approved cheques and payments, the balance will be approximately \$17,546.
- Gaming account – current balance is \$9,498. After clearing of approved expenses, the balance will be approximately \$2,069.
- Signing authority was updated at Coast Capital. All four current PAC executives have signing authority.

Roundtable

- Lunch provider – Termination of service has been sent to Libby's Kitchen. Eat-up Catering has provided menus and delivery instructions for the PAC to review. Cherry Ho will finalize the details with Eat-up Kitchen in the following week once we try the food samples. The plan is to have Eat-Up Catering deliver hot lunches every Tuesday and Thursday. The cost for a 16oz portion lunch will be \$8.50 and \$0.50 will be donated to PAC. The expected start date is January 14, 2025.

Next PAC meeting: January 15, 2025, 6pm

Meeting adjourned: 7:15 pm