

Maple Lane Parent Advisory Council Meeting

Date: 6:00pm Wednesday June 13, 2024

Location: Maple Lane Library

Attendees:

Executive - Shannon Campbell Scott (Chair), Kim Fraser (Vice Chair), Neal Campbell (Principal), Michael Boetzkes (Treasurer), Kate Procter (Fundraising Committee), Cherry Ho (Secretary)

Guests – Ms. Jennifer Lin, Patrick Man, Anna Kwan, Sophia Chan, Ling Chen

Welcome, Introductions, and call to order – by Chair at 6:05 pm

1. **Agenda** – Approved by Kim, seconded by Michael
2. **May 2024 Meeting Minutes** – Approved by Jennifer, seconded by Michael

Principal's Report

- **Acknowledged of First Nations and Territories**
- **Maple Lane 50th Anniversary:**
 - Themes: Artwork “What home means to them” and a research project by students to show what Richmond looked like 50 years ago, now and in the future. The artwork and the research project will be displayed in the gym. School wide T-shirts will be handed out to students and staff.
 - Ms. Lin will be in charge of this event.
 - Timing: the work and project will be done in first week fo the school year and the event is tentatively scheduled in the week of September 16, 2024.

Chair report

- Staff appreciation lunch – June 18, 2024.
- Year Books – Daniel Tang is in charge of the year books this year and has completed the draft.
- Shannon motioned to approve the Southarm swimming trip for \$600. Michael seconded and all in favor.

PAC Executive Positions

- PAC Election
 - Chair – Kate Procter
 - Vice Chair – Aysha Revell

- Secretary – Cherry Ho
- Treasurer – Michael Boetzkes
- Sophia Chan will fill the fundraising position as Kate was voted to be the Chair.

Treasurer's Report

- Michael motioned to purchase gift cards for three departing staff and the staff who is getting married up to \$350 in total. All in favor.
- Michael motioned to approve \$250 to buy popsicles for the school on June 27. Shannon seconded and all in favor.
- Shannon motioned to approve up to \$1,600 to spend on the 50th anniversary. Michael seconded and all in favor.
- Michael Motioned to approve up to \$3,000 to spend on year books. Shannon seconded and all in favor.
- Michael motioned to approve \$400 to renew Munch a Lunch license. Shannon seconded and all in favor.
- Shannon motioned to approve the visit by Jeff Chiba Sterns in fall 2024. Michael seconded and all in favor. A spending of up to \$600 was approved in March 2024 meeting.
- General account – Balance for May 31st was \$37,110 and will be \$ 27,000 after clearing of deposits and cheques.
- Gaming account – Balance was about \$13,002 in June.
- Spring fling generated a profit of \$12,000.

Fundraising:

- Movie nights: tentatively schedule one in mid October 2024 and one in January 2025

Roundtable:

- None

Next PAC meeting: Wednesday, September 11 , 2024

Meeting adjourned: 7:02 pm