

Maple Lane Parent Advisory Council Meeting

Date: 6:00pm Wednesday, March 13, 2024

Location: Maple Lane Library

Attendees:

Executive - Shannon Campbell Scott (Chair), Kim Fraser (Vice Chair), Neal Campbell (Principal), Michael Boetzkes (Treasurer), Kate Procter (Fundraising Committee)

Guests – Patrick Man, Terrence and Emily Yao, Sophia Chan, Anna Kwan

Welcome, Introductions, and call to order – by Chair at 6:07pm

1. **Agenda** – Approved by Kate, seconded by Patrick
2. **January 2024 Meeting Minutes** – Approved by Michael , seconded by Shannon

Principal's Report

- **Acknowledgement of First Nations Territories**
- **Math Festival:** Booked For May 1. Stations will be set up in the gym. During the first block of the day Grade 6 and 7 students will be trained to run the stations. Then all other students will attend and learn. The idea is to broaden students' scope of math. Families are invited to attend during the open house from 3pm – 430pm. We will need student leaders for this time as well. Thank you to the PAC for sponsoring the open house portion.
- **Just Dance:** April 8 – 12 Performace will be on the last day around 2pm. Time to be confirmed.
- **Track Meet** – May 13 Grades 3 to 7 will participate.
- **Grade 7 Farewell** – Neal and Grade 7 teachers are working with the grade 7 students to determine the details of the event. They are exploring different way to make it meaningful for the students.

Chair report

- **Photo Fundraiser** – Confirmed for April 13, 2024 from 9am to 4pm. Seating fee will be \$40 per family. Photo shoot will take place in preschool classroom.
- **Grade 7 Farewell** – motion to increase the budget to \$600 as there are a significant amount of Grade 7's this year. Passed – 8 in favor, 1 obstaned
- **Spring Fling Raffle** – Prize and ticket price discussion. 5 prizes will be purchased for the raffle. We will spend up to \$2,500 on 5 prizes and ticket printing. Gaming license application needs to be submitted by April 3 at the latest. Template needs to be sent to

the printer by April 12. Tickets will be sold by students from April 22 – May 3. Michael to find out the following; is there a maximum amount on an individual item? Can we sell multiple for a different prize? Eg 1 ticket for \$2 or 3 tickets for \$5. Confirm gross revenue amount.

- **Author Visit** – Ms Sandhu would like to host an author visit for the intermediate students (5 divisions) after Spring Break. The author is Jeff Chiba Stearns. Motion to spend \$600 – all in favor

Treasurer's Report

- General account – balance at February 29 was \$25,995 and will be around \$18,825 after the approved payments were cleared.
- Gaming account – current balance is \$7,078. There will be \$3,048 after the payments for the Spanish Bank, Saleema Noon and volleyball net are cleared.
- Movie night was a success! \$695 profit. Thank you everyone for your support.

Fundraising

- **Meridian Farm Market:** Delivery to Richmond is free for purchases over \$100. There will be a 30% rebate on gift card sales. Scheduled for the month of April.

Roundtable

- Score board and sound system for the gym: Neal will look into the costs of scoreboard, TV and sound system. TV with enclosed plexiglass is approximately \$6,000. Scoreboard and sound system TBD
- Movie night April 26. Movie TBD

Next PAC meeting: April 9, 2024 6pm In Person

Meeting adjourned: 6:54pm