

**Maple Lane Parent Advisory Council Meeting**  
**Date: 6:00pm Wednesday, November 15, 2023**  
**Location: Maple Lane Library**

**Attendees:**

Executive - Shannon Campbell Scott (Chair), Kim Fraser (Vice Chair), Neal Campbell (Principal), Michael Boetzkes (Treasurer), Cherry Ho (Secretary), Kate Procter (Fundraising Committee)

Guests – Sophia Hui, Terrence & Emily Yao

**Welcome, Introductions, and call to order** – by Chair at 6:01pm

1. **Agenda** – Approved by Michael , seconded by Kim
2. **October 2023 Meeting Minutes** – Approved by Shannon , seconded by Kim

**Principal's Report**

- **Acknowledgement of First Nations Territories**
- **Maple Lane Spirit Wear:** samples available for students to try on. Consider an event in the future to pass down the spirit wear to younger kids.
- **Exchange date (swap):** consider hosting a day for exchange of spirit wears, toys and books
- **BC's K-12 student reporting policy:** has been fully implemented for the 2023/2024 school year.
- **Teacher's wish list:** actual headphones purchases will be approximately \$950. Volleyball net was measured and the quote is \$1,130 and the quote has been pre-approved.

Laptops are used for the following activities in the intermediate classes: making video games via coding, word processing. Ipad Air with same processors as the laptops are \$400 cheaper than laptops pre school discount. Discussion on difference between purchasing vs leasing. Note that if there are damages occur during leasing, the school has to pay out the full lease. Will need to find out from staff the justifications of laptops over Ipad Air and to find out the pricing of Ipad Air from the District.

**Chair report**

- **Upcoming events**
  - **Winter Wonderland** – December 16 from 4:30pm to 6:00pm at Minoru. Ticket sales is in progress.
  - **Purdy's Fundraiser** – Currently we are at half of the sales as compared to prior year. Chocolate will be delivered on December 7 in the library from 2:30pm. Sorting will take place the day before.

- **School Banner & Tent** – Purchase of a banner and a pop up sign that can be used in various school events.
- **Movie Nights** – Movie license from ACL, \$0.80 per student and minimum of \$400. Aim to start the license in January 2024.

### **Treasurer's Report**

- General account – balance at October 31 was \$27,000 and will be around \$ 20,000 after the approved payments from October meeting were cleared. Payments for hot lunches will need to be made over the next two months.
- Gaming account – current balance is \$7,078 after payment of the senory path. There is a payments approved for the Spanish Bank and Saleema Noon.
- Michael motioned to approve a budget of \$405 plus taxes for movie license , seconded by Shannon and all in favor.
- Shannon motioned ot approve a budget of \$500 for the banner and pop up sign, Kim seconded and all in favor.

### **Fundraising**

- **Spling fling:** Tentatively on May 16, 2024. No confirmations from Party Work regarding the date yet. Will need to obtain more information from students about what are the popular games. Minimum costs from party work is \$2,500.

Need to consider looking for other vendodrs and whether we should do raffle tickets again instead of 50/50. Michael will check the process of getting the licence for raffle tickets.

### **Roundtable**

- .None

Next PAC meeting: December 13, 2023 6pm In Person

**Meeting adjourned: 7:10pm**