

**Maple Lane Parent Advisory Council Meeting**  
**Date: 6:00pm Wednesday, September 20, 2023**  
**Location: Microsoft Teams**

**Attendees:**

Executive - Shannon Campbell Scott (Chair), Kim Fraser (Vice Chair), Neal Campbell (Principal), Michael Boetzkes (Treasurer), Cherry Ho (Secretary), Kate Procter (Fundraising Committee)

Guests – Jaycob Yu, Yvette, Elaine, Jim & Giselle S, Mike Lam,

**Welcome, Introductions, and call to order** – by Chair at 6:04pm

1. **Agenda** – Approved by Kim, seconded by Michael
2. **June 2023 Meeting Minutes** – Approved by Shannon, seconded by Kim

**Principal's Report**

- **Acknowledgement of First Nations Territories.**
- **Attendance:** Currently we have 270 students enrolled. There was no more space for new students or classes.
- **Meet the staff night** – It will take place on the evening of September 21. Parents will start in the classrooms and then meet in the gym. Parents who would like to have a discussion with teachers on their children are recommended to make separate appointments for another day.
- **Terry Fox Run** – A schoolwide run will take place on September 28. Approximately 10-12 parent volunteers will be needed. Donations will be collected.
- **National Day of Truth and Reconciliation** - There will be learning activities about the First Nations. Orange Shirt Day will be on September 29. October 2 will be the observance day.
- **Cross-country run**- Practices have started. The run will take place on October 17.
- **Pumpkin patch** - We will enquire teachers about whether on site or off site.
- **PAC hot lunches** - Parents who drop off lunches to school are reminded that students will have their lunches before play time on PAC hot lunch days.

**Chair report**

- **Upcoming events**

- **Sensory path** – Jenny Chen has been working with the school to do a sensory path. Shannon motioned a budget of \$700, Michael seconded and all in favor.
- **Family photo session** – tentatively scheduled for March 2, 2024
- **Winter Wonderland** – tentatively scheduled on December 9, 2024. Vote will take place in the October meeting after Kate confirms the rate with Minoru.
- **Purdy's Fundraiser** - aim to send out the information in early November.
- **Parent Pub Night** – tentatively scheduled in February. Consider using survey monkey to find out interest from parents. Kate will reach out to restaurants once we get an estimated attendance.
- **Movie Nights** – tentatively scheduled in November.
- **Saleema Noon Body Science Workshop** - The school curriculum should cover body science workshops every year. Saleema Noon is considered an extra curriculum. Kate will find out the costs and whether the material can be covered in one day. Neal will find out from the school staff whether they prefer to have the workshop as well. The session is scheduled in May.

### Treasurer's Report

- General account – balance at August 31 was \$20,317 (estimated to be about \$25,000 after clearing of cheques and a \$5,000 to be released from the school board)
- Gaming account – current balance is \$3,018 (gaming grant has been applied and the estimated amount is about \$5,000, which is usually received in late October).
- Michael motioned a budget of \$1,100 for the purchase of pumpkins from the gaming fund, all in favor. Shannon will reach out to Save on Food to see whether they can still donate pumpkins and PAC funds for the remaining purchases.
- Michael motioned a budget of \$300 per division and \$150 per resource teacher (including library and gym teachers) on supplies. Shannon seconded and was all in favor.
- Last year PAC used the gaming fund to pay for the yearbooks. PAC is considering a budget of \$3,000 to be spent on the yearbooks.
- Neal will find out whether the school staff have a wish list. PAC also funds one activity for the students.
- Shannon motioned to fund the year-end field trip to the Spanish bank for up to \$1500. Kim seconded and all in favor.

### Fundraising

- Movie Nights
- Purdy's Chocolates

### **Roundtable**

Next PAC meeting: October 11, 2023 6pm

**Meeting adjourned: 6:58pm**