

Maple Lane Parent Advisory Council Meeting

Date: Wednesday, Oct 4th, 2017 Location: School Library

Attendees:

Rusty Mason (Principal), Mimi Nishi (Chair), Anneke Wijtkamp (Secretary), Stacey Mathot, Kristina Barrable, Michelle Samuels, Jessy Bal, Minaz Bhatti, Deanna Lenahan, Quinnie Pak, Jenny, Lily Lin, Sun Aihua, Kelly Wu, Cherry Wu, Lin Zhang, Bessie Wang, Julie Moniz and Emily.

1. Welcome and call to order at 6:10pm
2. Agenda approved – Stacey & Kristina
3. June 2017 Meeting Minutes - Approved by Minaz & Stacey

4. PRINCIPAL'S REPORT:
 - Mr. Mason explained that Maple Lane is fully meeting the new court ordered class size and composition requirements and all teacher positions have been filled. There are still schools in the district that have vacant positions and are not yet able to meet the requirements. The increase in new teaching positions pose a significant strain on the number of TTOCs available to fill absences.

 - All students have moved into their regular classes as of Sept 12th (3 weeks ago) and teachers are still busy organizing their classrooms.

 - Maple Lane now has 184 students, up from 170 students last year and there is a new 8th Division for Grades 1 & 2.

 - Meet the Teacher Night was a great success with at least half to all of the parents showing up in each classroom.

 - Terry Fox Run a fun event & successfully raised \$515 for Terry Fox Foundation

 - Sept 22nd Pro-D Day - Teachers began working on their framework for Enhanced Student Learning and began the process of developing a Social Responsibility Focus. Student, parent & staff surveys are being worked on and the goal is to have them completed part way through the year.

 - Teaching staff are interested in the following new initiatives: 1) Creating outdoor learning spaces (natural spaces), 2) Flexible Classroom Learning Environments (creating more comfortable classrooms), 3) Different Student Learning Communications (i.e. E-Portfolios) and, 4) Classroom Gardens.

5. CHAIR'S REPORT
 - Monthly Hot Lunch Days – Stacey has kindly agreed to continue organizing and managing all hot lunch dates for the school year.

- Family Photo Night – Past years families appreciated the opportunity to have family photos taken in time for the holidays. We will need to hire a new photographer for this year since there were a few dissatisfied customers last year. Generally, there is a \$25 sitting fee and a school fundraising component of 20% on orders. Last year's photo sittings took place on Nov 9th & 10th and raised \$900 for the school
 - Deanna offered to inquire with a photographer that she knows. Mimi will follow-up with Deanna ASAP to let her know what turn-out can be expected based on last year's numbers
- Movie Nights – RDPA has made it possible for schools to group together to purchase a Movie License for only \$.75 per student, which works out to \$138 total. The motion was put forward to a vote.
 - **Majority voted to approve \$138 payment for a Movie License**
- December Family Event – Last Year's Polar Express was a success. Most people expressed an interest in another similar social event this year.
- Teacher Stipends – Last year teachers received \$250 each and support staff received \$125 each
 - Quinnie asked if we should consider increasing amounts. Mr. Mason explained that compared to other schools our stipends are already quite generous. The motion was put forward to a vote.
 - **Majority voted to approve a total of \$2750 be allocated for teacher stipends (8x\$250 & 6x\$125) from PAC General Account**
- PAC Meetings – Mimi explained that going forward all meetings would take place on Wednesdays at 6pm
- Spring Fling – Last year we were late in setting a date and booking with the vendor so we had to hold the event earlier. This year we want to be more on top of things. Two ideal dates in May are Thurs the 17th and Fri the 25th. Anneke will call the vendor to find out about availability.

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6. TREASURER'S REPORT

- Gaming Account Update- The gaming funds are an accumulation of a gaming grant of approx. \$3500 each year and revenue earned from gaming license for our Spring Fling Raffle. These funds can only be used for extracurricular activities and events.
- Since the Hip-Hop Workshop is scheduled to begin the week of Oct 23rd and PAC has funded it in the past, a motion was put forward.
 - **Majority voted in favour of allocating \$2200 for the Hip Hop Workshop**

- Oct 1/2017 Gaming Account balance – **\$11,311.06** minus already approved and allocated funds: Team Jerseys-\$2175.94, Theatre Sports-\$799, Gymnasium Dividers-\$3,400, Movie License \$138 & Sex Ed/Body Science Workshops-\$1000 & Hip-hop Workshop-\$2200
Actual estimated current Gaming balance - **\$1736.12**
- General Account Update: **Oct 1/2017 balance - \$24,334.32**
- Since there has been no progress on last year's previously approved 8 Wall-mounted classroom projectors and that is not likely to change, Mr. Mason asked that PAC provide funds instead for a total of 7 projectors on trolleys. The School District has approved them already. The estimated cost for the 7 projectors w/ Wi-Fi and 7 trolleys is \$6000 plus taxes.
- Deanna commented that the trolleys will allow for more flexibility for teachers in organizing classrooms but that they may need locking up
- A motion was put forward to fund the projectors & trolleys
 - **Majority voted to approve a total of \$6500 be allocated for 7 projectors on trolleys plus taxes from PAC General Account**
- Body Science/Sex Ed – Saleena Noon is a well-established sexual health educator. Kristina summarized that sessions would take place over a 2-day period and material discussed would be age appropriate and genders separated (classes would be divided as follows: K/1, 2/3, 4/5 & 6/7) Mr. Mason explained that talks are centered on making students feel at ease and helping them understand better the changes in their bodies. There will be a parent's evening as well. This program is meant to also help families openly communicate. Kristina said that logistics still need to be worked out and notices will be distributed beforehand.
- Quinnie commented that Mimi should relinquish her role as Acting Treasurer. Mimi explained that Christianne Park was willing to step up and take on the role and that the intention was to have her voted in at this first meeting of the year. Christianne couldn't be here in person but has agreed to become our new Treasurer. A nomination was put forward.
 - **Majority voted to elect Christianne Park as our new 2017/18 Treasurer**
- Since after spending \$6500 (projectors) & \$2750 (stipends), the General account still has a healthy balance of \$15,084.32, it was suggested that we consider funding iPads to support the new curriculum and e-portfolios.
- Mr. Mason explained that they have 10 new iPads from a one-time grant and approx. 20 old iPads that are eventually going to be phased out.

Ideally, the teachers would appreciate 28 new iPads (a full classroom). These iPads would be used for e-portfolios and for regular classroom learning purposes.

- Deanna asked that if these iPads are integral for learning especially for the Ministry's new curriculum then why are schools not receiving more funding? Mr. Mason explained that there was no indication that any more funding would be received.
 - Mr. Mason estimated a \$500 cost for each iPad. A motion was put forward that PAC fund half of the requested iPads for the school
 - **Majority voted and approved the allocation of \$7000 for 14 new iPads from the PAC General Account**
7. IPAD SPONSORSHIP – Anneke explained that in the past, in addition to the Spring Fling Raffle and Silent Auction and Photo Night, PAC has supported fundraising initiatives such as the Cheque Drive and Gift Card fundraiser. This year's idea is to allow families to direct monetary donations directly to support iPads or other school wish list item. Further discussion at next PAC meeting.
8. HOT LUNCH UPDATE – Stacey reported that the first Pizza lunch on Sept 29th went well. A lot of parents came to help. Please let Stacey know or email PAC if you would like to help. The next hot lunch date is set for Friday, Oct 27th.
- Quinnie asked that there be a separate accounting report for Hot Lunch
 - Mimi explained that all Hot Lunch deposits and expenses come through the General Account and that all banking statements and invoices are always available for review by PAC members at any time.
9. VOLUNTEER T-SHIRTS – Anneke explained that 19 Volunteer T-shirts were still missing. If you volunteered at the Spring Fling & went home with the shirt by mistake, please return it to the school. These shirts were organized and donated by a parent to support school events.
10. PAC GOAL SETTING- The executive will meet before the next meeting to set some goals for the year.

Our next PAC meeting is scheduled Wednesday, Nov 1st, 2017 at 6:00 pm.

Note: Our next meeting will be shorter!

Meeting Adjourned at 8:20pm